



Open Records Notice

Frank L. Weyenberg Library of Mequon-Thiensville
11345 North Cedarburg Road,
Mequon, WI 53092
Phone: 262-242-2593
director@flwlib.org

The public may inspect Frank L. Weyenberg Library records, make requests for records, and obtain copies thereof, at the following times and manner, with payment of the appropriate fees and costs:

Hours: Monday - Friday, 9:00 a.m. - 5:00 p.m. (except holidays)

Legal Custodian: Library Director or his/her designee

Fees and costs:

1. Photocopy duplication charge of 25 cents per page.
2. Photograph, video, or audio duplication: charge of actual cost of reproduction.
3. Applicable shipping and/or mailing fees will be added.
4. Prepayment may be required for record requests in excess of \$5.00 fees/costs.

Requests should be made and directed to the appropriate legal custodian of record.

This notice is given pursuant to Wisconsin Statutes Section 19.34.