Materials Selection Policy

The Frank L. Weyenberg Board of Trustees affirms the rights of individuals to have free and open access to ideas and information through its collection. The Board has adopted the Library Association's *Bill of Rights* as a basic tenet governing the selection of materials for the Library and endorses the American Library Association's *Freedom to Read* and *Freedom to View* statements.

Selection of materials is guided by the Library's Mission Statement, budget and the directives of the selection policy.

- The Library collects materials in a wide range of topics, formats and levels of complexity for persons of all ages. Efforts are made to maintain a balanced collection within subject areas and for each user group and to collect materials representing all sides of complex issues. Some materials are considered to be outside of the scope of the Library's Mission and will not be purchased.

- In selecting materials to purchase, staff shall professionally evaluate materials and consult reputable, professionally prepared selection aids. Purchases shall be based upon the selectors' knowledge of the collection, requests made by patrons, and circulation data.

- Material selection is continuous, as is the evaluation, withdrawal, and replacement of materials. Materials are discarded regularly from the Library collection because an item is in poor physical condition, its information is outdated, is no longer requested, or has been superseded by other editions or formats. The Library will dispose of withdrawn items as it sees fit.

Gifts of Library Materials

The Library welcomes gifts of materials, with the understanding that they will be evaluated using the same criteria as those applied to purchased materials. If the gifts do not meet these criteria, the library reserves the right to dispose of them as it sees fit. All gifts of library materials are subject to the Library's Gift Policy. Appraisal of gifts to the Library for tax purposes is the responsibility of the donor.